



at the 13<sup>th</sup> annual **Miami Export / Import Int'l Trade Exhibition**

Miami Airport Convention Center – July 21, 22, 23<sup>th</sup>, 2024

Tel: 305.262-3200 [www.exportimporttradeshow.com](http://www.exportimporttradeshow.com) Email: [info@exportimporttradeshow.com](mailto:info@exportimporttradeshow.com)

### EXHIBIT SPACE RESERVATION FORM

Yes, I want to exhibit in the African Business'24 pavilion at the 13<sup>th</sup> annual Miami Export / Import International Trade Exhibition.(EITE) We, the undersigned here in after referred to as Exhibitor, do hereby submit our booth or suite reservation agreement for display space as an exhibitor and subject to all terms, conditions and regulations governing the show and its production. Please complete and return this booth and/or country pavilion suites space reservation form by email [info@exportimporttradeshow.com](mailto:info@exportimporttradeshow.com) Booths and suites will be assigned on a first-come basis.

#### Exhibitor Name Information (Please print)

Name of Country, Trade Commission, Individual Company, Organization, Association

Contact Name: (Please Print) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Zip/Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: (Print) \_\_\_\_\_ www. \_\_\_\_\_

Products or Services to be exhibited: \_\_\_\_\_

#### I am reserving an 10' X 10' Pipe and Drape Booth.

Please check booth(s) numbers desired: \_\_\_\_\_

- Costs for each 10' X 10' Pipe and Drape booth package \$ \_\_\_\_\_  
All 10' X 10' pipe and drape booth packages include: carpet, 1- 6ft draped table, 2- chairs, 1- waste basket, ID Sign, standard electricity

#### I am reserving an 10' X 10' (3ms X 3ms) Hard Wall Panel Booth.

Please check booth number(s) desired: \_\_\_\_\_

- Costs for each 10' X 10' (3ms X 3ms) Hard Wall Panel booth (stand) package \$ \_\_\_\_\_  
All 10' X 10' (3ms X 3ms) hard wall panel booths (stands) includes carpet, 1-round table, 2-chairs, 1-waste basket, 3-shelves, 2-lights, ID-sign

#### I am reserving "Country Pavilion Suite" # \_\_\_\_\_ for \$ \_\_\_\_\_

Please contact me for further instructions.

Date: \_\_\_\_\_ Exhibitor's Signature \_\_\_\_\_ Show Management \_\_\_\_\_

**Payment Method:** (Check one) Wire Transfer \_\_\_ Direct Deposit \_\_\_ Check \_\_\_

*If sent by regular mail: Miami Trade Shows 3438 SW 24 Terrace, Miami Fl. 33145*

By Signing and submitting this form, I accept and understand that there is a no refund policy under any circumstance and all sales are Final. I understand that if EITE must be postponed or canceled for any act of god, business or legal or for any other reason, that current exhibitors and representatives with agreements will accept a new show date, location or name change determined by the show management. Indecent materials and /or actions will not be permitted at or during the show dates. EITE reserves the right to alter the floor plan in accordance with the fire marshal and change exhibitor's booth locations when needed and has the right to refuse the sale of booths. All exhibitors will hold harmless and protect EITE against any damages, all legal and advertising claims, offers, accidents, any exhibitors' expenses or loses, errors in printing in the hard copy show directory, print and electronically and on EITE website as well as warehouse product storage, drayage and shipping damages occurring before, during overall pre-show set up, break down, show dates and after. EITE does not offer credit for exhibitor no-shows or cancellations. No booth will be held if payment has not been received within 10 days after show management receives this agreement. All balance due must be paid on requested due date, after submitting this agreement. All foreign language exhibitors should translate this agreement for full understanding. EITE is not responsible for any business transaction or sales that are done before, during trade show and after between exhibitor and buyer. Any break down before the assigned show closing hour will be charged a penalty. It is prohibited for any person that is not an official exhibitor to sell their products at EITE. Any damages to any part of the booth package, rug or rentals by exhibitor, exhibitor will be charged for the damage costs and/or repairs. Exhibitor will hold harmless and protect EITE its Corporation, its DBA, owners, management personal and employees and providers against any and all claims, legal actions and/or potential lawsuits, allegations or responsibilities. If you do not understand this agreement in English, translate it.